

CHAPTER PRESS BOOK

CRITERIA FOR JUDGING CHAPTER PRESS BOOKS

A Chapter Press Book is a record of the Chapter's history through media coverage.

Points (from one to ten) are awarded for each of the following ten categories.

1. Participation in NYS Press Book Contest. The Chapter Press Book Report Form **MUST** be included with your Press Book. If it is not included, the Press Book will only receive an Honorable Mention award, and it will not be judged.
2. The Chapter Press Book is from the previous September 1 through August 31 of the year submitted.
3. Please use a three-ring binder for your Chapter Press Book. Clear sheet protectors are recommended to insert your items. There should be **NO** blank pages within sections.
Book should have 3 sections separated by labeled dividers.
 - A. Editorials (if none, does not count against)
 - B. News Clippings/Obituaries – for obituaries, National # cut from yearbook is pasted at end; you may photocopy your yearbook page to obtain the National #. Chapter name not needed in obit.
 - C. DAR Magazine and Empire State News - Since the ESN is now online, the page with your chapter article should be printed on acid free paper. Only the article should be included, not the whole page. Be sure to include a byline/date. More than one article may be on a page.
4. Coverage of DAR programs: Historic Preservation, Education, Patriotism
5. Arrangement and NEATNESS of articles. They should be entered in order by date.
6. Chapter Name is on cover, and Chapter Press Book Chair's name inside front cover.
7. Articles **MUST** have date, source and page # on top of article- NO space. Chapter name **MUST** be in the articles and underlined with red pencil or pen. Online publications such as newspapers, national newsletters, etc. may be used. Please include the source. If the same article is in two different papers or the article is published on different days, it WILL be accepted in the Press Book
8. No photos etc. other than those published in newspaper or magazine are allowed.
9. No embellishments
10. No writing, scotch tape or stapling on articles. Use original articles or acid-free copies in your Chapter Press Book. Glue may be used to attach articles.

You are encouraged to send your Chapter Press Book articles for inclusion in the State Press Book. Please refer to the State Press Book guidelines.

Questions: Susan Jackson, State Chair, Press Book Committee - sjackson23dar@gmail.com

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