



New York State Organization
Merry Ann T. Wright
Outstanding Chapter Registrar Award
2024 Nomination Form

The Merry Ann T. Wright Outstanding Chapter Registrar Award will be presented in September during the 128th New York State Conference. The award is named in honor of our Honorary State Regent and Honorary President General of the National Society in recognition of her devotion to the DAR and decades-long dedication to attracting new women to our beloved National Society.

Now it's time to nominate your registrar in recognition of her contributions to the future vibrancy of your chapter! Nominations must be made by the chapter regent or vice regent and by one other chapter officer.

Date: _____

Registrar's Name: _____

Chapter: _____ Terms Served: _____

Nominated by: _____ Regent or Vice Regent
name circle one

Signature _____

and _____ Chapter Office: _____
name

Signature _____

Instructions:

Please complete the questionnaire on page two and a one-page description of the chapter registrar's contributions to your chapter. You may also include up to three recommendations from women who became members of your chapter between July 2023 to June 2024. The narrative and recommendations must be one page only, size 12 font, with margins no smaller than one inch. The judges will analyze your chapter registrar's contributions primarily from July 2023-June 2024. The narrative should include details of your registrar's work in the following areas: chapter applications, chapter growth, training, prospective member workshops, the Prospective Member Database (PMD), chapter service, and teamwork.

The nomination form, accompanying one-page narrative, documentation of genealogy workshops and recommendation letters must be postmarked no later than September 2, 2024, by U.S. Postal Service or emailed to:

New York State Registrar, Sarah O'Connor
35 Gellatly Drive
Wappingers Falls, NY 12590
sarahoconnordar@gmail.com

1. Chapter Applications

How many applications did your chapter complete and submit to the National Society during the last fiscal year between July 2023 and June 2024?

From July 1, 2023 to June 30, 2024	Chapter
How many applications were verified?	_____
How many are pending?	_____
How many received a Preletter?	_____
How many received additional information requests (AIRs)?	_____

2. Chapter Growth

- How many members did your chapter have on July 1, 2023? _____
- How many on June 30, 2024? _____
- What percentage did your chapter membership increase during this period? _____

3. Training

- Has the chapter registrar taken any of the DAR Genealogy Training Courses? ___ Yes ___ No
 - Which ones? (please check) ___ Registrar Training Course ___ GEP 1 ___ GEP 2 ___ GEP 3 ___ GEP 4 (DNA) ___ GEP 5 (eApps) ___ GEP 7 (MLR) ___ GEP 8 (Supplemental Apps)
- Other than the DAR Training Courses has she pursued any other formal genealogy training in the past year? Please describe. _____

4. Prospective Member Workshops - please provide copies of each workshop notice & original sign-in sheet(s):

- How many prospective member workshops did your chapter conduct during this period? _____
- How prospective members attended those workshops? _____

5. Prospective Member Database (PMD)

- During this fiscal year did she keep the chapter's Prospective Member Database current? _____
If not, who did? _____
- How many referrals/prospective members are currently in your chapter's PMD? _____
- How many other referrals/ prospective member applications is she working on? _____

6. Chapter Service

- List month and year the chapter registrar started her term. _____
- Is the chapter registrar still serving? ___ If not, what month and year did she finish? _____
- How many terms? ___ What is the length of your chapter's terms? _____
- Did your Chapter Registrar provide a Registrar's Report for each meeting? _____

7. Teamwork

Did your chapter registrar use the following tools to assist with completing prospective member applications? Please answer yes or no.

Chapter: Lineage Research Committee _____

State: Lineage Research Committee _____ and/ or Volunteer Genealogists Committee _____

National: Lineage Research Virtual Support Team _____