



NEW YORK STATE ORGANIZATION
NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION
PAMELA NETH BARRACK, 2022-2025 STATE REGENT

Diane White Miller, 2022-2025 Credentials Chair

Dear Chapter Regent,

With Spring upon us, the New York State Organization is eager to invite you and your Chapter Membership to the 128th New York State Conference to be held September 26-29, 2024, at the Crown Plaza Albany / Desmond Hotel 660 Albany Shaker Rd. Albany NY 12211.

Please find the Credentials Form in this electronic mailing. The Credential Form registers your chapter to vote at the 128th New York State Conference. It is a fillable pdf that you may download, complete, print, and mail as instructed.

Please complete the Credentials Form and send one copy to the State Regent and one copy to the Credentials Chair no later than **August 28, 2024**. (Please see names and addresses indicated on the form).

It is important to follow these instructions:

- **DO NOT** mail the forms by certified mail.
- **ALL** chapters must submit Credential forms even if no one from the chapter will be attending.
- Signatures of both the Chapter Regent and the Chapter Treasurer must appear on the Credential Forms where indicated.
- **DO NOT** list a State Officer or State Director who holds membership in your chapter as a delegate or alternate on the Credentials Form.
- **DO NOT** list an Honorary State Regent who holds membership in your chapter as a delegate or alternate on the Credentials Form.

State Officers, Honorary State Regents and State Directors vote by virtue of their office and should not be elected as delegates/alternates, nor appear on your credentials form.

If the Chapter Regent, Vice Regent or delegate listed on your form will not be able to attend State Conference, the Chapter Regent must write a letter to the Credentials Chair indicating which member from the list of alternates is to become the voter. Mail the letter to the Credentials Chair or hand deliver the letter to the Credentials Committee at the time of Conference registration.

Voter and Alternate badges **will not be issued** to members if your chapter's Credentials Form is not on file or if the member's name does not appear on the Credentials Form.

Names **may not be added** to the form once State Conference has begun.

If your Chapter's Dues were not paid by December 1, 2022, no chapter member will be permitted to serve as a delegate.

IMPORTANT: The representation of a chapter at any meeting of the New York State Organization shall be based upon the members whose state dues for the current year were credited upon the books of the State Treasurer on the first day of December preceding the State Conference. **Your chapter's membership count can be found on the 2024 State Dues Membership Count report provided in the May mailing.** Please use this membership count to determine the number of delegates and alternates to elect for the 128th State Conference.

Chapters with 12-19 members are entitled to ONE VOTE. Two (2) Alternates may be elected to vote should the Chapter Regent or Vice Regent not be able to attend.

Chapters with 20-49 members are entitled to TWO VOTES. In addition to the Chapter Regent, One Delegate and FOUR (4) alternates may be elected.

Chapters with 50-99 members are entitled to THREE VOTES. In addition to the Chapter Regent, TWO Delegates and SIX (6) alternates may be elected.

Chapters with 100-149 members are entitled to FOUR VOTES. In addition to the Chapter Regent, THREE Delegates and EIGHT (8) alternates may be elected.

Chapters with 150-199 members are entitled to FIVE VOTES. In addition to the Chapter Regent, FOUR Delegates and TEN (10) alternates may be elected.

Chapters with 200-249 members are entitled to SIX VOTES. In addition to the Chapter Regent, FIVE Delegates and TWELVE (12) alternates may be elected.

Representatives should be elected during your May or June Chapter meeting. Elected alternates should plan to attend State Conference should the Chapter Regent not be able to attend.

Voters must be registered with the Credentials Committee at least one (1) hour before voting begins. There are no exceptions.

Only members wearing a voter badge may make a motion, take part in discussion, or vote during business sessions.

Please make plans to attend the 128th State Conference so that your chapter is represented as we conduct the annual business of the New York State Organization. Thank you!

Sincerely,

Diane White Miller
State Chair, Credentials